

## Privacy Statement

Eindhoven Doet is a movement for everyone who is volunteering for the city and for each other. It is fun, useful and educational to do something for other people. Eindhoven Doet inspires you to participate and not put you in touch with organizations and initiatives. Together we're working on a city where you can live well and everyone can participate. It works with your commitment!

### What does Eindhoven Doet do?

Eindhoven Doet moves as many people as possible to enlist themselves to the city and each other; and together with partners ensures everyone finds a place where passion and talents maximally flourish. Eindhoven Doet does this by:

- ✓ organizing inspiring events to find new talents;
- ✓ offers a talent-scan and vacancy database on [eindhovendoetforvolunteers.nl](https://eindhovendoetforvolunteers.nl) which everyone can immediately use;
- ✓ personally mediate people who have difficulty finding suitable volunteering themselves;
- ✓ offers various forms of professional advancement via Eindhoven Leert (content in Dutch) to strengthen and professionalize volunteer (organizations);
- ✓ inform and advise volunteer organizations and citizen initiatives with finding and binding volunteers.

### Processing of personal data by Eindhoven Doet

Eindhoven Doet processes personal data of volunteers and contacts of organizations. We always do this with the utmost care and confidentiality. We've also taken care the proper technical and organizational measures are taken to protect personal data.

The handling of personal data has several purposes:

#### 1. Volunteer

As volunteer you register yourself via <https://eindhovendoetforvolunteers.nl/home>. After registering you'll receive a password so you can manage your personal details.

As volunteer you can sign up for the vacancy database. Organizations looking for volunteers are able to find you that way. These will see your name, availability, preferences, motivations, borough, work types and education level. They will then contact you via <https://eindhovendoetforvolunteers.nl/home>. You'll then receive a message and an e-mail with the details of the organization.

As volunteer you can also solicit yourself. An organization will then receive your name, phone number and e-mail address to make an appointment. If you've uploaded your CV, they'll also receive it. Uploading a CV and photo isn't mandatory.

Apart from that you also have the possibility to opt in to a newsletter from Eindhoven Doet. (Dutch only at <https://eindhovendoet.nl/home>)

#### 2. Organizations

When an organization is looking for volunteers they can register via [www.eindhovendoet.nl](http://www.eindhovendoet.nl) (Dutch site). The details will be saved under contact persons. They can post vacancies. The address details of the organization and the name, e-mail address, and if filled in, the telephone number of the contact are visible on the website.

Registration of an organization in [www.eindhovendoet.nl](http://www.eindhovendoet.nl) is done so volunteers can link themselves to an organization making it clear they can be volunteering for them.

### Personal data processing purposes

Eindhoven Doet processes personal data for the following purposes:

Purpose	(Personal) details to be processed	Base
Deployment of volunteers for organizations	<ul style="list-style-type: none"> <li>○ Name</li> <li>○ Address</li> <li>○ Borough</li> <li>○ Date of Birth</li> <li>○ Telephone number</li> <li>○ E-mail address</li> <li>○ Preferences (concerning volunteering (target group, work type, education level))</li> <li>○ CV (not mandatory)</li> </ul>	Agreement
Werven van vrijwilligers door organisaties	<ul style="list-style-type: none"> <li>○ Organization name</li> <li>○ Target and core activities</li> <li>○ Address details</li> <li>○ Telephone number</li> <li>○ Contact person</li> <li>○ (Organization) Telephone number</li> <li>○ Vacancies               <ul style="list-style-type: none"> <li>○ Description</li> <li>○ Address (not mandatory)</li> <li>○ Postal code (mandatory)</li> </ul> </li> </ul>	Agreement

### Retention periods

All the data we collect about you are in accordance with legal retention periods. Meaning we won't store your data longer than legally permitted.

### Giving data to third parties

We don't give data to third parties.

### Transfer of your details to abroad

Eindhoven Doet does not work with parties based outside The Netherlands.

### Your rights

You have various rights regarding the personal details which Eindhoven Doet processes:

- Right to access;
- Right to amend and supplement;
- Right to object;
- Right to limitation of data processing;
- Right to data portability.

If you want to use one of your rights, you can contact our data protection officer via the contact details below.

We will treat any requests as soon as possible and at the latest within 1 month. Should a question require more time due to its complexity, we will inform you about this within 1 month.

When you exercise your rights we will ask you to identify yourself. This is done to prevent us from providing your details to third parties.

#### **Security of your personal details**

By taking technical and organizational measures Eindhoven Doet ensures proper security of your personal data so loss or incorrect processing of your data can be prevented.

#### **Data Protection Officer**

A Data Protection Officer (DPO) has been appointed to Eindhoven Doet. The DPO independently monitors compliance with the privacy legislation and advises Eindhoven Doet.

Our DPO can be reached via [privacy@lumenswerkt.nl](mailto:privacy@lumenswerkt.nl) or by telephone on 040 219 33 00.